



## BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, KOLHAPUR

Accredited by NAAC With 'A' Grade

Approved by AICTE, New Delhi & Affiliated to Shivaji University, Kolhapur

Near Chitranganari, Kolhapur - 416013 (MS)

DTE INSTITUTE CODE : EN-6288

PRINCIPAL

Dr. Vijay Ghorpade

M.E., Ph. D. (Computer)

FOUNDER CHANCELLOR

Dr. Patangrao Kadam

M.A., LL. B., Ph. D.

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Ref. No. BV/COEK / 429 / 2022-2023

Date : 06/12/2022

### POLICY DOCUMENT TO PROVIDE FINANCIAL SUPPORT TO ATTEND WORKSHOP/SEMINARS/CONFERENCES

In order to enhance the academic and research skills of faculty this policy is adopted for teaching faculty to support them with financial assistance to attend workshops, seminars, faculty development program, conferences etc.

#### **Objective:**

The main objective of this policy is as follows:

1. Provide financial support for attending Faculty Development & Training Programs.
2. Provide financial support for presenting paper in national/international conferences and journals.
3. Provide financial support for participating in workshops/seminars.
4. Facilitates support to obtain membership of professional body of relevant field.





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### Eligibility:

All the faculty members and staff are eligible for financial assistance under following norms:

1. Those attending faculty development & training programs to enhance technical skills.
2. Those publishing research papers at national/international conferences and journals.
3. Those completing online courses on NPTEL/SWAYAM/ATAL etc.
4. Those attending workshops/seminars etc.

### Procedure:

1. The faculty/staff who wish to avail financial assistance for any course should submit application form/letter along with necessary documents for the approval.
2. The Head of Department shall verify the workload adjustment done by faculty during the event of participation in any course.
3. In case of multiple applicants from same department, preference may be given to those applicant competence.
4. Granting financial assistance will depend on the recommendation of Principal.
5. After fulfillment of all norms 50% of the total expenditure will be sanction as financial assistance.



  
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