



## BHARATI VIDYAPEETHS COLLEGE OF ENGINEERING, KOLHAPUR

### IMPORTANT INSTRUCTIONS TO STUDENTS

- ✓ Mobile phones should be **switched off between 09.45 AM to 4.45 PM (Except breaks)**
- ✓ As per the rules and regulations of Shivaji University , Kolhapur, minimum **75% attendance in Theory and 100% attendance in practical's is compulsory**
- ✓ **Term Work marks** will be assessed based on the following criteria
  1. Theory attendance
  2. Practical attendance
  3. Timely completion of journals
  4. Unit test results
  5. Orals and/or performance
- ✓ Students failing to attend the college due to health problems need to **submit their medical certificate with their parents in person** to their respective **GFM'S**.
- ✓ The defaulters in respective subjects should **meet the concerned subject teacher within a week after displaying the defaulter list**, failing which they will be severally penalized.
- ✓ Students are strictly informed that they will not be allowed inside classroom and laboratories **if they are more than 5 minutes late** as per time table.
- ✓ Students participating in various events/workshops should **submit the certificate of participation** for considering their attendance.
- ✓ All students are strictly informed to **come in dress code on** tuesday failing which they will not be allowed to attend lectures and practicals.
- ✓ Students should **not stand in the corridor in groups and passing time** unnecessarily.
- ✓ All students should wear **I card in the campus compulsorily**.