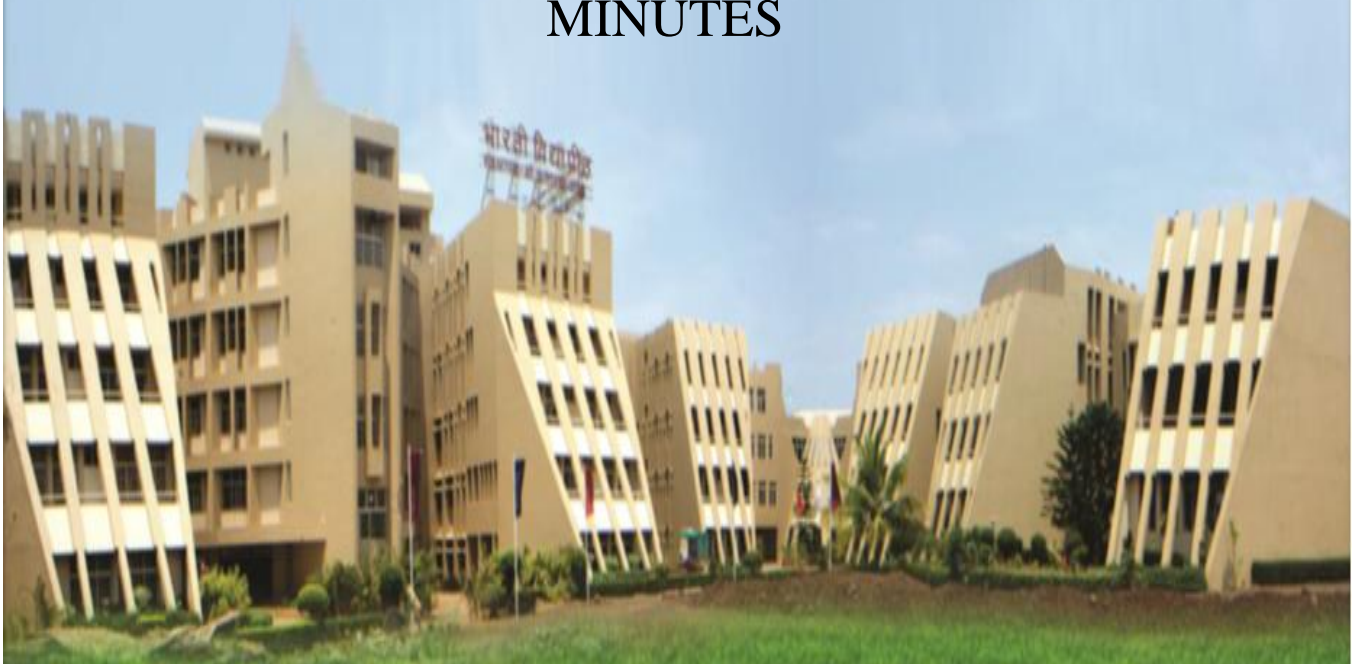


**BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING
KOLHAPUR**

**INTERNAL QUALITY ASSURANCE CELL
MEETING**

Friday, 8th June, 2018 at 11:00 AM

MINUTES



Minutes of the Internal Quality Assurance Cell (IQAC) meeting

Venue: IQAC Cell, Bharati Vidyapeeth's College of Engineering, Kolhapur

A meeting of all the IQAC members was convened on Friday, 8th June 2018 at 11:00 AM.

Following members attended the meeting:

1. Dr. H M Kadam
2. Dr. V R Ghorpade
3. Mr. R L Kadam
4. Dr. K R Desai
5. Dr. J K Patil
6. Mr. A S Patil
7. Mr. S J Kadam
8. Mrs. S M Mulla
9. Mr. V S Kadam
10. Mr. M S Sonawane
11. Mr. V T Korishetti
12. Mrs. S V Chavan
13. Mr. B. S. Shimpukade
14. Mrs. Sadhana Zadbuke,
15. Ms. Bhagyashri S. Jankar
16. Mr. Kiran Patil

Dr. J K Patil, Coordinator IQAC, welcomed all the members of the meeting. The meeting started with the permission of Dr. H M Kadam, Regional Director.

Points discussed in the meeting are as follows:

Item 1: Schedule of Academic Audits for Semester II A.Y 2018-19

Resolution:To improve the academic performance and to measure the quality of academic activities timely audits should be carried out. Academic audits are planned during the meeting and it is decided that there shall be audits as per below mentioned agenda and schedule.

Audits and Schedule

Audit. No	Audit Particulars	Schedule
1.	Review of midterm syllabus coverage(one month)	21/7/2018
2.	Diary and course file checking	23/7/2018 to 27/7/2018
3.	Review of Semester 1 result analysis	04/08/2018
4.	Moodle	16/8/2018
5.	Review of midterm syllabus coverage(Two month)	25/8/2018

Item 2: Implementation of moodle for academic efficiency at all departments

Resolution:It is a free and open source learning system. This can enhance existing learning environments. For betterment of students, previous question papers, notes, manuals are uploaded. It can be accessed by all students wirelessly. Only the faculty can upload informative material. Mr. P A Patel shall be the coordinator for moodle implementation.

Item 3: Planning for Parents meet

Resolution:To keep a proper synchronization with students, parents and the institute it is necessary to invite all the parents to the institute during parents meet. Conveying of student's attendance, test marks and general behavior of the student to parents should be the objective of this parents meet. It is decided to organize parents meet in all departments during the second week of August 2018.

Item 4: Appointment of external training agency for soft skill development to BE students to improve placement ratio.

Resolution:For students, not only their resumes, but recruiters look for in potential. To increase placement ratio of our college, the soft skill development program is organized for the betterment of body language, writing skills, public speaking skills of students by Sanir Kittur. Taking these steps to improve skills, it will provide the institute more productive environment. Training Placement Officer Mr. M S Sonawane is suggested to plan for the schedule for Soft skill training.

Item 5: Plan for FE induction program

Resolution:Purpose of the student induction program is to help new students adjust and feel comfortable in the new environment , inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self -exploration.FE induction program is planned on 1/8/2018.

Item 6: Organizing workshops and FDP's on latest technologies

Resolution:To increase the awareness of latest technologies in students and faculties it is of prime importance to organize and also participate in various workshops related to latest industry oriented trends. Hence all the departments collectively agreed to host at least one workshop from the respective department.

Some of the topics were identified for the conduction of the FDP's as given below.

- Project development based on Arduino Boards
- ERP software in Construction Industry in Civil department
- Study of various software in Civil Engineering
- Seminar on GATE coaching

Other departments agreed to give the names of various workshops to be conducted once identifying the requirements.



Dr. Jayamala Patil
IQAC Coordinator



Dr. Vijay Ghorpade
Principal