



BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING, KOLHAPUR

Internal Quality Assurance Cell Meeting-I

(Friday, 22nd June, 2019 at 11:00 AM)

MINUTES



Minutes of the Internal Quality Assurance Cell (IQAC) meeting-I

Venue: IQAC Cell, Bharati Vidyapeeth's College of Engineering, Kolhapur

A meeting of all the IQAC members was convened on Friday, 22nd June 2019 at 11:00 AM.

Following members attended the meeting:

1. Dr. H M Kadam
2. Dr. V R Ghorpade
3. Mr. R L Kadam
4. Dr. K R Desai
5. Dr. J K Patil
6. Mr. A S Patil
7. Mr. S J Kadam
8. Mrs. S M Mulla
9. Mr. V S Kadam
10. Mr. M S Sonawane
11. Mrs. S V Chavan
12. Mr. B. S. Shimpukade
13. Mrs. Sadhana Zadbuke,
14. Ms. Bhagyashri S. Jankar
15. Mr. Kiran Patil

Dr. J K Patil, Coordinator IQAC, welcomed all the members of the meeting. The meeting started with the permission of Dr. H M Kadam, Regional Director.

Points discussed in the meeting are as follows:

Item 1: Schedule of Academic Audits for Semester I A.Y 2019-20

Resolution: As a part of IQAC quality enhancement strategy, academic audits are planned during the meeting and it is decided that IQAC will conduct following audits for semester –I of academic year 2019-20.

Schedule of Audits:

Audit No.	Audit Particulars	Schedule
1	Academic Audit-I: Diary and Course File Checking	2 nd week of July
2	Academic Audit -II : Result Analysis	After Result declaration by Shivaji University, Kolhapur
3	Academic Audit –III: Review of Syllabus Coverage(1 st Month) (from 19/6/2019 to 19/7 /2019)	3 rd week of July
4	Academic Audit-IV: Review of Syllabus Coverage(2 nd Month) (from 19/6/2019 to 19/8/ 2019)	3 rd week of August
5	Academic Audit-V: Review of Syllabus Coverage(3 rd Month) (19/6/2019 to 19/9/ 2019)	3 rd week of September

Item 2: Preparation of AQAR for Academic Year 2018-19

Resolution: Principal and chairperson of IQAC Dr. Vijay Ghorpade sir informed IQAC coordinator and all heads of the departments to start necessary preparation for online submission of AQAR for academic year 2018-19. He further instructed to complete all necessary procedure before 15th August and submit AQAR before 30th October 2019.

Item 3: Organization of awareness session on NBA

Resolution: Institute is planning to apply for accreditation by NBA. In line with this all heads requested Principal to arrange various session helpful for NBA-SSR preparation. Principal assured all for organization of workshops/seminar related to this.

Item 4: Planning for Parents meet

Resolution:To keep a proper synchronization with students, parents and the institute it is necessary to invite all the parents to the institute during parents meet. Conveying of student's attendance, test marks and general behavior of the student to parents should be the objective of this parents meet. It is decided to organize parents meet in all departments in third week of August.

Item 5: FE induction program

Resolution: Purpose of the student induction program is to help new students adjust and feel comfortable in the new environment , inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self -exploration.FE induction program is planned in 2nd week of September.

Item 6: Organization of value added program for students

Resolution: To increase the awareness of latest technologies in students it is decided to organize value added programs at all departments in terms of workshops, seminar, industrial visits etc.

Item 7: Organization of Training activities

Resolution: To enhance placement of students Principal suggested Training Placement Officer Mr. M S Sonawane to plan Training activities for students

The meeting ended with the thanks by chairperson to all members for their active involvement in enhancing the quality of the Educational Programs in Bharati Vidyapeeth's College of Engineering, Kolhapur.



Dr. Jayamala Patil
IQAC Coordinator



Dr. Vijay Ghorpade
Principal, IQAC Chairperson