BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING, KOLHAPUR

Approved by AICTE, New Delhi & Affiliated to Shivaji University, Kolhapur

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PRINCIPAL
Dr. Vijay Ghorpade
M.E., Ph. D. (Computer)

Date: 20/6/2019

NOTICE

The members of Internal Quality assurance cell(IQAC)are hereby informed that , IQAC Meeting- I for academic year 2019-20 is called on 22/6/2019 at 11.00 am.   .

Venue: IQAC Cell

Agenda of meeting:

1. Schedule of Academic Audits for Sem-I of A.Y.2019-20
2. Preparation of AQAR for A.Y.2018-19
3. Organization of awareness session on NBA
4. Planning for Parent Meet
5. FE Induction Program
6. Organization of value added programs for students
7. Organization of training activities

All members are requested to attend the scheduled meeting.

Dr. Vijay R. Ghorpade
Principal

Copy to : IQAC Members

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-I

A meeting of all the IQAC members was held on 22nd June 2019 at 11:00 AM. Following members attended the meeting:

Sr. No.	Composition	Name	Sign
1	Chairperson: Head of the Institution	Dr. V.R.Ghorpade Principal	
2	Member from the Management	Dr. H. M. Kadam Regional Director, Bharati Vidyapeeth, Pune	
3	Teachers	Dr. K. R. Desai HOD, Electronics and Telecommunication Engineering	
4		Dr. S. J. Kadam HOD , Mechanical Engineering	
5		Mr. V.S. Kadam HOD, Civil Engineering	
6		Mrs. S. M. Mulla HOD, Computer Science and Engineering	
7		Mr. A.S.Patil Coordinator, General Engineering	
8	Administrative Officers	Mr. R.L. Kadam Administrative Officer	
9		Mrs. S. V. Chavan Librarian	
10		Mr. M.S. Sonwane Training and Placement Officer	
11	Nominee from local society, Students and Alumni	Mrs. Sadhana Zadbuke, Director Savendana Kolhapur (Local Society Nominee)	22-6-19
12		Ms. Bhagasri S.Jankar (Students Nominee)	
13		Mr. Kiran Patil (Alumni Nominee)	
14	Nominee from Employers /Industrialists/stakeholders	Mr. B. S. Shimpukade Managing Director, Shimpukade Group of Companies, Kolhapur	

		(Industrialists Nominee)	
15	**Coordinator of the IQAC**	Dr. J.K. Patil Associate Professor, Department of Electronics and Telecommunication Engineering	

Mr. R. P. Mirajkar from faculty nominee could not attended the meeting and informed earlier.

Points discussed in the meeting are as follows:

Item 1: Schedule of Academic Audits for Semester I A.Y 2019-20

Resolution: As a part of IQAC quality enhancement strategy, academic audits are planned during the meeting and it is decided that IQAC will conduct following audits for semester –I of academic year 2019-20.

Schedule of Audits:

Audit No.	Audit Particulars	Schedule
1	**Academic Audit-I:** Diary and Course File Checking	2nd week of July
2	**Academic Audit -II :** Result Analysis	After Result declaration by Shivaji University, Kolhapur
3	**Academic Audit –III:** Review of Syllabus Coverage(1st Month) (from 19/6/2019 to 19/7 /2019)	3rd week of July
4	**Academic Audit-IV:** Review of Syllabus Coverage(2nd Month) (from 19/6/2019 to 19/8/ 2019)	3rd week of August
5	**Academic Audit-V:** Review of Syllabus Coverage(3rd Month) (19/6/2019 to 19/9/ 2019)	3rd week of September

Item 2: Preparation of AQAR for Academic Year 2018-19

Resolution: Principal and chairperson of IQAC Dr. Vijay Ghorpade sir informed IQAC coordinator and all heads of the departments to start necessary preparation for online submission of AQAR for academic year 2018-19. He further instructed to complete all necessary procedure before 15th August and submit AQAR before 30th October 2019.

Item 3: Organization of awareness session on NBA

Resolution: Institute is planning to apply for accreditation by NBA. In line with this all heads requested Principal to arrange various session helpful for NBA-SSR preparation. Principal assured all for organization of workshops/seminar related to this.

Item 4: Planning for Parents meet

Resolution: To keep a proper synchronization with students, parents and the institute it is necessary to invite all the parents to the institute during parents meet. Conveying of student's attendance, test marks and general behavior of the student to parents should be the objective of this parents meet. It is decided to organize parents meet in all departments in third week of August.

Item 5: FE induction program

Resolution: Purpose of the student induction program is to help new students adjust and feel comfortable in the new environment , inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self -exploration.FE induction program is planned in 2nd week of September.

Item 6: Organization of value added program for students

Resolution: To increase the awareness of latest technologies in students it is decided to organize value added programs at all departments in terms of workshops, seminar, industrial visits etc.

Item 7: Organization of Training activities

Resolution: To enhance placement of students Principal suggested Training Placement Officer Mr. M S Sonawane to plan Training activities for students

The meeting ended with the thanks by chairperson to all members for their active involvement in enhancing the quality of the Educational Programs in Bharati Vidyapeeth's College of Engineering, Kolhapur.

Dr. Jayamala Patil
IQAC Coordinator

Dr. Vijay Ghorpade
Principal, IQAC Chairperson

Internal Quality Assurance Cell Meeting-I Compliance Report

(Meeting Date: Friday, 22nd June, 2019)

Sr. No.	Particulars	Compliance
1	Academic Audits for Semester I of Academic Year 2019-20	Following audits were conducted by IQAC: **Academic Audit-I:** Academic Diary and Course File Checking was conducted by IQAC Chairman and Coordinator from 8/7/2019 to 12/7/2019 **Academic Audit -II:** Result Analysis The University Results were reviewed by IQAC Chairman and instructions for remedial classes were given as per need of respective students and course. The report of same is submitted to IQAC Coordinator on 22/7/2019. **Academic Audit –III:** The Review of Syllabus Coverage for 1st Month (from 19/6/2019 to 19/7 /2019) was taken by IQAC Chairman on 20/7/2019. **Academic Audit-IV:** The Review of Syllabus Coverage for 2nd Month (from 19/6/2019 to 19/8/ 2019) was taken by IQAC Chairman on 24/8/2019

		Academic Audit-V: The Review of Syllabus Coverage for 3rd Month (from 19/6/2019 to 19/9/ 2019) was taken by IQAC Chairman on 21/9/2019
2	Preparation of AQAR for Academic Year 2018-19	AQAR for academic year 2018-19 is submitted to NAAC through NAAC's HEI portal on 30/09/2019
3	Organization of awareness session on NBA	IQAC organized NBA workshop for faculty on Mapping of PO,CO,PSO on 2/7/2019
4	Planning for Parents meet	To interact with parents about activities by college for development of students and inform them about their wards academic progress , parent meet was arginase by all departments on 24/8/2019
5	FE induction program	Following activities were conducted for newly admitted students of First Year during 16/9/2019 to 18/9/2019: • Physical activity • Creative arts • Universal human values • Literary • Lectures by Eminent People • Visits to local area
6	Value added program for students	To increase the awareness of latest technologies in students it is decided to organize value added programs for students at all departments in terms of workshops, seminar, industrial visits etc. • Computer Science and Engineering department organized guidance session on **'Project Topic Selection'** for selecting project by final year students on 13/7/2019. 37 students took benefit of this session.

		• Three days hands-on-workshop on **'Python Programming- The Practical Approach"** in association with Geeks LAB and AIESEC, IIT-Delhi was conducted by Computer Science and Engineering department from 26/7/2019- 28/7/2019 for students. 31 students benefited by this workshop. • Electronics and telecommunication engineering department and Computer Science and Engineering department combined organized One Day Workshop on **'Computer Network'** on 23/08/2019. 107 students get benefited by this workshop. • Electronics and Telecommunication Engineering department conducted activity on **Group Discussion Techniques and Preparation** for students of final year on 3/9/2019. This activity was conducted for 30 students. • To get aware of working environment and latest technologies in satellite communication, the **Industrial Visit to** 'Institute of Satellite Telecom Pvt.Ltd., Pune' was organized by Electronics and Telecommunication Engineering department on 21/9/2019. 50 students visited the Institute of Satellite Telecom, Pune.
7	Training activities	Following training and placement activities are organized by Training and Placement Department: • Startup Incubation by OPex Kolhapur and Singapore Polytechnic (16/7/2019)

		- Young Inspiration Network at our College (23/7/2019) - Industrial recruitment awareness program was organized on 26/8/2019. - Interview Facing Techniques session was organized on 3/9/2019 - Brush up sessions on C & C++ Programming was conducted on 4/9/2019 - Wipro NLTH 2020 Mock Test was conducted on 9/10/2019 - C and C++ Advance programming session was organized from 17/12/2019 to 18/12/2019

Dr. Jayamala K. Patil
IQAC Coordinator

Dr. Vijay R. Ghorpade
Principal, IQAC Chairperson