



## Bharati Vidyapeeth's College of Engineering Kolhapur

### NOTICE

Date: 08/12/2018

The members of Internal Quality Assurance Cell (IQAC) are here by informed that Quarter 3 meeting for the academic year 2017-18 is called on 9/12/2017 at 11:00am.

Venue: IQAC Cell

Agenda for meeting:

1. Academic Audit planning
2. Organizing workshops on latest technologies ( All the members are requested to bring latest topics for workshop)
3. Plan of action for Annual social gathering and sports days
4. Scheduling of parents meet

All members are requested to attend the scheduled meeting.

**Ms. Jayamala Patil**  
IQAC Coordinator

**Dr. Vijay Ghorpade**  
Principal



**BHARATI VIDYAPEETH'S  
COLLEGE OF ENGINEERING, KOLHAPUR**

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-III**

A meeting of all the IQAC members was held on 9<sup>th</sup> December 2017 at 11:00 AM in IQAC Cell. Following members attended the meeting:

| Sr. No. | Composition                                 | Name  | Sign                |
|---------|---|---|---------------------|
| 1       | <b>Chairperson: Head of the Institution</b> | Dr. V.R.Ghorpade<br>Principal   |                     |
| 2       | <b>Member from the Management</b>           | Dr. H. M. Kadam<br>Regional Director,<br>Bharati Vidyapeeth, Pune   |                     |
| 3       | <b>Teachers</b>                             | Dr. K. R. Desai<br>HOD, Electronics and Telecommunication<br>Engineering                                  |                     |
| 4       |   | Mr. S. J. Kadam<br>HOD, Mechanical Engineering  |                     |
| 5       |   | Mr. V.S. Kadam<br>HOD, Civil Engineering  |                     |
| 6       |   | Mrs. S. M. Mulla<br>HOD, Computer Science and Engineering   |                     |
| 7       |   | Mr. V. T. Korishetti<br>Assistant Professor, Department of<br>Electronics Engineering                     |                     |
| 8       | <b>Administrative Officers</b>              | Mr. R.L. Kadam<br>Administrative Officer  |                     |
| 9       |   | Mr. J. M. Khalipe<br>Accountant   |                     |
| 10      |   | Mr. M.S. Sonwane<br>Training and Placement Officer  |                     |
| 11      | <b>Community Service Member</b>             | Mrs. Sadhana Zadbuke,<br>Director, Savendana Kolhapur   | <br>0881<br>9-12-17 |
| 12      | <b>Student Member</b>                       | Mr. A.A.Kadam   |                     |
| 13      | <b>Coordinator of the IQAC</b>              | Mrs. J.K. Patil<br>Associate Professor, Department of<br>Electronics and Telecommunication<br>Engineering |                     |

Following members could not attend the meeting and informed earlier:

1. Students Nominee: Mr. Rajat Merwade
2. Alumni and Industry Member: Mr. G.K.Kelkar





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Points discussed in the meeting are as follows:

### Point 1: Schedule of Academic Audits for Semester II A.Y 2017-18

To improve the academic performance and to measure the quality of academic activities timely audits should be carried out. Academic audits are planned during the meeting and it is decided that there shall be 3 audits as per below mentioned agenda and schedule.

#### Audits and Schedule

| Audit. No | Audit Particulars                    | Schedule                 |
|-----------|--------------------------------------|--------------------------|
| 1.        | Diary and course file checking       | 18/12/2017 to 21/12/2017 |
| 2.        | Review of Semester 1 result analysis | 09/02/2018               |
| 3.        | Review of midterm syllabus coverage  | 10/02/2018               |

### Point 2: Organizing workshops and FDP's on latest technologies

To increase the awareness of latest technologies in students and faculties it is of prime importance to organize and also participate in various workshops related to latest industry oriented trends. Hence all the departments collectively agreed to host at least one workshop from the respective department.

Some of the topics were identified for the conduction of the FDP's as given below.

1. Computer Vision application with Open CV(Planned in mid of )
2. NBA preparation and Blooms Taxonomy (Tentatively planned in 1<sup>st</sup> week of Feb 2017)
3. Radio frequency and Antenna Synthesis by Mr. Swapnil Thorat (Planned in February)
4. Big Data and Hadoop shall be organized by CSE dept
5. Microsoft Certification workshop on current technology



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### **Point 3: Planning for Annual Social Gathering and Sports days**

To identify and uplift the extracurricular talents in the students it is important to organize the annual social gathering as well as sports day. Also reorganization of various talents shall be the objective of this gathering and winners in various activities will be given away with appreciations and prizes.

It is decided that Annual social gathering will be conduction during last week of January. Mr. Prahlad Patole will be the Gathering Coordinator.

### **Point 4: Planning for Parents meet**

To keep a proper synchronization with students, parents and the institute it is necessary to invite all the parents to the institute during parents meet. Conveying of students attendance, test marks and general behavior of the student to parents should be the objective of this parents meet. It is decided to organize parents meet in all departments during the first week of February.