



## BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, KOLHAPUR

FOUNDER & CHANCELLOR

**Dr. Patangrao Kadam**

M.A., LL. B., Ph. D.

Approved by AICTE, New Delhi & Affiliated to Shivaji University, Kolhapur  
Near Chitranagari, Kolhapur - 416013 (MS)

DTE INSTITUTE CODE : EN-6288

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PRINCIPAL

**Dr. Vijay Ghorpade**

M.E., Ph. D. (Computer)

**Out ward: BV/COEK/- /2022-23**

**NAAC "A" Grade**

**Date: 01/08/2022**

### NOTICE

The members of Internal Quality assurance cell(IQAC)are hereby informed that, IQAC Meeting- I for academic year 2022-23 is called on 06/08/2022 at 11.00 am.

**Venue:** IQAC Cell

**Agenda of meeting:**

1. Academic Audits for Sem-I of A.Y.2022-23
2. NAAC Cycle 2 Accreditation
3. Organization of value added programs for students
4. Organization of training activities
5. Any other subject with permission of IQAC Chairperson

All members are requested to attend the scheduled meeting.

Dr. Vijay R. Ghorpade

 Principal, IQAC Chairperson

**Copy to : IQAC Members**



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Ref. No. BV/COEK / - / 2022 -2023

Date : 6/8/2022

## Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-I

A meeting of all the IQAC members was held on Saturday, 6<sup>th</sup> August 2022 at 11:00 AM.

Following members attended the meeting:

Sr. No.	Composition	Name	Sign	
1	Chairperson: Head of the Institution	Dr. V. R. Ghorpade Principal		
2	Member from the Management	Dr. H. M. Kadam Regional Director, Bharati Vidyapeeth, Pune		
3	Teachers	Dr. K. R. Desai HOD, Electronics and Telecommunication Engg.		
4		Dr. S. J. Kadam HOD, Mechanical Engineering		
5		Mr. V.S. Kadam HOD, Civil Engineering		
6		Mrs. S. M. Mulla HOD, Computer Science and Engineering		
7		Dr. R. K. Chougule Coordinator, General Engineering		
8		Dr. R. P. Mirajkar HOD, Department of Computer Science and Engineering(AIML)		
9		Administrative Officers	Mr. R.L. Kadam Administrative Officer	
10			Dr. R .D. Patil Junior Assistant Librarian	
11	Dr. M.S. Sonwane Training and Placement Officer			
12	Nominee from local society, Students and Alumni	Ms. Milan Gawade (Students Nominee)		
13		Mr. Kiran Patil (Alumni Nominee)		
14	Nominee from Employers /Industrialists/stakeholders	Mr. B. S. Shimpukade Managing Director, Shimpukade Group of Companies, Kolhapur (Industrialists Nominee)		
15	Coordinator of the IQAC	Dr. J.K. Patil Associate Professor, Department of Electronics and Telecommunication Engg.		

The local society nominee Smt. Sadhana Zadbuke could not attend the meeting and informed earlier.

Dr. J K Patil, Coordinator IQAC, welcomed all the members of the meeting. Dr. Vijay Ghorpade Principal and IQAC Chairperson informed all about the quality initiatives of IQAC in academic year 2021-22.

The meeting started with the permission of Dr. H M Kadam, Regional Director. Points discussed in the meeting are as follows:

**Item 1 : Academic Audits for Sem-I of A.Y.2022-23**

**Resolution :** To assess the academic performance of both individual faculty and the whole department it is resolved to conduct academic audits. In line with this, it is decided to conduct audit of course file prepared by faculty, and also resolved to review the preparedness of technical/laboratory assistant and supporting staff. This practice develop accountability of the individual members with regards to their academic performance. Further as a part of academic audits, it is resolved to take review of weekly and monthly syllabus coverage.

**Item 2 : NAAC Cycle 2 Accreditation**

**Resolution :** The NAAC Accreditation of institute is valid up to 30 October 2022. In line with this Regional Director Dr. H. M. Kadam, instructed to apply for second cycle of NAAC accreditation.

**Item 3 : Organization of value added program for students**

**Resolution :** To increase the awareness of latest technologies in students it is resolved to organize value added programs at all departments in terms of Workshops, Seminar, Industrial Visits, Add on courses etc.

**Item 4 : Organization of Training activities**

**Resolution :** To enhance placement of students it is resolved to organize various Training and orientation activities for students.

The meeting ended with the thanks by chairperson to all members for their active involvement in enhancing the quality of the Educational Programs in Bharati Vidyapeeth's College of Engineering, Kolhapur.

  
**Dr. Jayamala Patil**  
IQAC Coordinator

  
**Dr. Vijay Ghorpade**  
Principal, IQAC Chairperson



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*Internal Quality Assurance Cell Meeting-I Action Taken Report*

*(Meeting Date: Saturday, 6<sup>th</sup> August, 2022)*

Sr. No.	Particulars	Action Taken
1	Academic Audits for Semester-I of A.Y 2021-22	1.To check preparedness of faculty and supporting staff, audit of course file, academic diary, laboratory manual is conducted during 12/9/2022 To 15/9/2022 2. For reviewing teaching learning process audit regarding Monthly and weekly syllabus coverage is conducted at end of each month and week during semester.
2	NAAC Cycle 2 Accreditation	The presentations on preparedness of NAAC accreditation were organized.
3	Organization of Value added program for students	All departments organized various Value Added Programs in the form of Seminars, Expert Talks, Industrial Visits, Workshops Add-On Programs etc. throughout semester.
4	Organization of Training activities	Training and Placement department organized Several Trainings, Company Specific Orientation Programs, Mock Interviews etc.

**Dr. Jayamala Patil**  
IQAC Coordinator

**Dr. Vijay Ghorpade**  
Principal, IQAC Chairperson