



## **Bharati Vidyapeeth's College of Engineering, Kolhapur.**

### **NOTICE**

Date: 05/09/2018

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting for the academic year 2018-19 is called on 07/09/2018 at 10:45 am.

Venue: IQAC Cell

Agenda for meeting:

1. Review of actions planned regarding previous meeting.
2. Submission of AQAR for current year to NAAC.
3. Planning for celebration of Engineers day
4. Encouraging faculty to attend conferences and workshops to increase publications.
5. Plan for industrial visits in all departments.
6. Planning for promoting research activities.
7. Plan for summative feedback
8. Plan for NIRF form submission

All members are requested to attend the scheduled meeting.

**Dr. Jayamala Patil**  
IQAC Coordinator

**Dr. Vijay Ghorpade**  
Principal



**BHARATI VIDYAPEETH'S**  
**COLLEGE OF ENGINEERING, KOLHAPUR**

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-II**

A meeting of all the IQAC members was held on 7<sup>th</sup> September 2018 at 11:45 AM.

Following members attended the meeting:

Sr. No.	Composition	Name	Sign	
1	<b>Chairperson: Head of the Institution</b>	Dr. V.R.Ghorpade Principal		
2	<b>Member from the Management</b>	Dr. H. M. Kadam Regional Director, Bharati Vidyapeeth, Pune		
3	<b>Teachers</b>	Dr. K. R. Desai HOD, Electronics and Telecommunication Engineering		
4		Dr. S. J. Kadam HOD, Mechanical Engineering		
5		Mr. V.S. Kadam HOD, Civil Engineering		
6		Mrs. S. M. Mulla HOD, Computer Science and Engineering		
7		Mr. A.S.Patil Coordinator, General Engineering		
8		Mr. V. T. Korishetti Assistant Professor, Department of Electronics Engineering		
9		<b>Administrative Officers</b>	Mr. R.L. Kadam Administrative Officer	
10			Mrs. S. V. Chavan Librarian	
11	Mr. M.S. Sonwane Training and Placement Officer			
12	<b>Nominee from local society, Students and Alumni</b>	Mrs. Sadhana Zadbuke, Director, Savendana Kolhapur (Local Society Nominee)	 7-9-18	
13	<b>Coordinator of the IQAC</b>	Dr. J.K. Patil Associate Professor, Department of Electronics and Telecommunication Engineering		

Following members could not attend the meeting and informed earlier:

1. Industrialists Nominee: Mr. B. S. Shimpukade
2. Students Nominee: Ms. Bhagasri S. Jankar
3. Alumni Nominee: Mr. Kiran Patil

Points discussed in the meeting are as follows:

**Item 1: Review of Quarter 1 meeting actions**

**Resolution:** The actions discussed in the Quarter 1 meeting were reviewed and pending actions were discussed for completion.

**Item 2: Submission of AQAR for current year to NAAC.**

**Resolution:** All the heads of the department are instructed to provide relevant information relating to AQAR report. IQAC coordinator Dr. J K Patil is suggested to complete the process of AQAR updating on NAAC website.

**Item 3: Planning for celebration of Engineers day**

**Resolution:** The Engineering Community across India celebrates Engineers Day on 15 September every year as a tribute to the greatest Indian Engineer Bharat Ratna Mokshagundam Visvesvaraya. Celebration of Engineers day is agreed by inviting a resource person as guest to address the students and faculty.

**Item 4: Encouraging faculty to attend conferences and workshops to increase publications.**

**Resolution:** IEEE conferences provide a great opportunity to network. Often competitors from other regions of the country can become valuable resources for referrals and best-practices.

Attending a seminar has numerous benefits, including improving communication skills, gaining expert knowledge, networking with others and renewing motivation and confidence.

All the faculties were instructed to work on at least one research paper to be published in reputed journals per semester.

**Item 5: Plan for industrial visits in all departments.**

**Resolution:** Industrial visit has its own importance in a career of a student who is pursuing a professional degree. It is considered as a part of college curriculum and objectives of industrial visit is to provide students an insight regarding internal working of companies. We know, theoretical knowledge is not enough for making a good professional career. With an aim to go beyond academics, industrial visit provides student

a practical perspective of work. Heads of the department are informed to identify industries relating to their curriculum and plan for industry visits in the next coming semester.

#### **Item 6: Planning for promoting research activities**

**Resolution:** Writing the research proposal is very important before actual conducting of any research. Because research is a team work and you have opinion of others if it is in written form. Research team coordinator Mr. S S Pawar is instructed to organize workshops related to research proposal schemes and also on art of research paper writing. Also a workshop needs to be conducted to understand various course outcomes and mapping of objectives.

#### **Item 7: Plan for summative feedback**

**Resolution:** Effective feedback, both positive and negative, is very helpful. Feedback is valuable information that will be used to make important decisions. As feedback is an essential part of effective learning, it helps students understand the subject being studied and gives them clear guidance on how to improve their learning. Mr. Pramod Kharade sir is instructed to plan for feedback slots at various departments.

#### **Item 7: Plan for NIRF form submission**

**Resolution:** Mr. V S Mandlik sir is told to collect updated statistics from all the departments and NIRF form shall be updated for the current year.

**Dr. Jayamala Patil**  
**IQAC Coordinator**

**Dr. Vijay Ghorpade**  
**Principal**



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***Internal Quality Assurance Cell Meeting-II Compliance Report***

***(Meeting Date: Friday, 7<sup>th</sup> Sept, 2018)***

Sr. No.	Particulars	Compliance
1	Submission of AQAR for current year to NAAC	AQAR for Academic Year 2017-18 is submitted to NAAC Bengaluru <b>(6/10/2018)</b>
2	Celebration of Engineers day	Engineer's day was celebrated in presence of Mr. V.N.Deshpande , Founder Director, Sound Casting Pvt. Ltd. Kolhapur <b>(25/9/2018)</b>
3	Encouraging faculty to attend Conferences and Workshops to increase publications	<ul style="list-style-type: none"><li>• Institute deputed Dr. J.K. Patil, Mr. Veeresh P. M. for <b>IQAC Conference</b> at Bengaluru. <b>(16/11/2018 to 17/11/2018 )</b></li><li>• Institute deputed Dr. J.K. Patil, Dr. K. R. Desai, Mrs. S. M. Mulla for <b>National Seminar</b> at Tatyasaheb Kore Institute of Engineering and Technology, Warananagar <b>(7/12/2018 to 8/12/2018)</b></li></ul>
4	Plan for Industrial Visits in all departments	<b>Industrial Visit</b> at ISRO Satellite Centre (ISAC), Bengaluru by E& Tc Department. <b>(5/9/2018 to 9/9/ 2018)</b>
5	Planning for promoting research activities	Research Sensitization Scheme For College Students <b>(9/10/2018)</b>
6	Plan for Summative Feedback	Summative feedback is taken online from all

		students. (21/9/2018 to 22/9/2018)
7	Plan for NIRF form submission	Institute applied for NIRF (22/11/2018)

Dr. Jayamala K. Patil

**IQAC Co- Ordinator**

Dr. Vijay R. Ghorpade

**Principal and Chairperson IQAC**