



Bharati Vidyapeeth's College of Engineering Kolhapur

NOTICE

Date: 08/12/2018

The members of Internal Quality Assurance Cell (IQAC) are here by informed that Quarter 3 meeting for the academic year 2017-18 is called on 9/12/2017 at 11:00am.

Venue: IQAC Cell

Agenda for meeting:

1. Academic Audit planning
2. Organizing workshops on latest technologies (All the members are requested to bring latest topics for workshop)
3. Plan of action for Annual social gathering and sports days
4. Scheduling of parents meet

All members are requested to attend the scheduled meeting.

Ms. Jayamala Patil
IQAC Coordinator

Dr. Vijay Ghorpade
Principal



BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, KOLHAPUR

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-III

A meeting of all the IQAC members was held on 9th December 2017 at 11:00 AM in IQAC Cell. Following members attended the meeting:

Sr. No.	Composition	Name	Sign
1	Chairperson: Head of the Institution	Dr. V.R.Ghorpade Principal	
2	Member from the Management	Dr. H. M. Kadam Regional Director, Bharati Vidyapeeth, Pune	
3	Teachers	Dr. K. R. Desai HOD, Electronics and Telecommunication Engineering	
4		Mr. S. J. Kadam HOD, Mechanical Engineering	
5		Mr. V.S. Kadam HOD, Civil Engineering	
6		Mrs. S. M. Mulla HOD, Computer Science and Engineering	
7		Mr. V. T. Korishetti Assistant Professor, Department of Electronics Engineering	
8	Administrative Officers	Mr. R.L. Kadam Administrative Officer	
9		Mr. J. M. Khalipe Accountant	
10		Mr. M.S. Sonwane Training and Placement Officer	
11	Community Service Member	Mrs. Sadhana Zadbuke, Director, Savendana Kolhapur	 9-12-17
12	Student Member	Mr. A.A.Kadam	
13	Coordinator of the IQAC	Mrs. J.K. Patil Associate Professor, Department of Electronics and Telecommunication Engineering	

Following members could not attend the meeting and informed earlier:

1. Students Nominee: Mr. Rajat Merwade
2. Alumni and Industry Member: Mr. G.K.Kelkar



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Points discussed in the meeting are as follows:

Point 1: Schedule of Academic Audits for Semester II A.Y 2017-18

To improve the academic performance and to measure the quality of academic activities timely audits should be carried out. Academic audits are planned during the meeting and it is decided that there shall be 3 audits as per below mentioned agenda and schedule.

Audits and Schedule

Audit. No	Audit Particulars	Schedule
1.	Diary and course file checking	18/12/2017 to 21/12/2017
2.	Review of Semester 1 result analysis	09/02/2018
3.	Review of midterm syllabus coverage	10/02/2018

Point 2: Organizing workshops and FDP's on latest technologies

To increase the awareness of latest technologies in students and faculties it is of prime importance to organize and also participate in various workshops related to latest industry oriented trends. Hence all the departments collectively agreed to host at least one workshop from the respective department.

Some of the topics were identified for the conduction of the FDP's as given below.

1. Computer Vision application with Open CV(Planned in mid of)
2. NBA preparation and Blooms Taxonomy (Tentatively planned in 1st week of Feb 2017)
3. Radio frequency and Antenna Synthesis by Mr. Swapnil Thorat (Planned in February)
4. Big Data and Hadoop shall be organized by CSE dept
5. Microsoft Certification workshop on current technology



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Point 3: Planning for Annual Social Gathering and Sports days

To identify and uplift the extracurricular talents in the students it is important to organize the annual social gathering as well as sports day. Also reorganization of various talents shall be the objective of this gathering and winners in various activities will be given away with appreciations and prizes.

It is decided that Annual social gathering will be conduction during last week of January. Mr. Prahlad Patole will be the Gathering Coordinator.

Point 4: Planning for Parents meet

To keep a proper synchronization with students, parents and the institute it is necessary to invite all the parents to the institute during parents meet. Conveying of students attendance, test marks and general behavior of the student to parents should be the objective of this parents meet. It is decided to organize parents meet in all departments during the first week of February.